



**FCO SERVICES**

Part of the Foreign and Commonwealth Office

# Secure Disposal



Protect your information  
and your reputation  
by ensuring sensitive  
documents and materials  
are always securely  
disposed of

FCO Services provides a secure, flexible and cost-effective service for all the disposal or destruction of all sensitive items, from hardware such as computers, scanners, printers and removable media to papers, photos and other documents. Our security cleared personnel provide a professional secure disposal service with your materials always in sight, with a full audit trail that gives you peace of mind that your sensitive information will not end up in the wrong hands.

## Features

- Secure, double-skinned collection vans
- Witnessed disposal service with material always in sight
- Handled by security-cleared personnel
- Environmentally friendly process
- Accredited to the ISO9001 standard for quality management
- Full audit trail and / or certificate of destruction provided

## Your service from FCO Services

FCO Services can arrange a bespoke point-to-point collection for highly sensitive materials.

A checklist process ensures the right materials are collected. Items are securely disposed of or kept safe and secure until disposal or destruction takes place.



## About FCO Services

FCO Services is part of the Foreign and Commonwealth Office, supporting them for more than 65 years. We have shared values, priorities and an in-depth understanding of our customers' needs.

We provide secure services to an overseas network at 267 posts in 152 countries. We anticipate future security challenges and develop solutions to help our customers.

Our staff are vetted, highly trained and professionally qualified with a huge wealth of experience.

For more information: Call 01908 515789

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